

# CONFERENCE PACKAGE PROPOSAL 2023



**Project  
Management  
Institute®  
Kenya**

**10TH TO 13TH  
SEPTEMBER**

[www.incentivetravel.co.ke](http://www.incentivetravel.co.ke)





# What is Incentive Travel About ?

Incentive Travel Limited is a 27 Year old Travel agency based in Nairobi, Kenya with vast experience in organizing travel for a diverse corporate portfolio. ITL endeavors to be the preferred travel agency by providing consistent and quality customer experience ensuring to meet our clientele travel needs.

ITL presents a unique approach in organizing travel through integrity and personalized packages to fulfill the traveler requirements.

Through our experience in Meetings, Incentives, Conferencing and Event Coordination, we have amassed a great client portfolio of over 150 Corporates.

To PMIAC23, we are committed to provide an efficient hawk eye service for all invited delegates.

Mission Hawk-Eye.





# Added Values

Fast Turn Around Time



Excellent Customer Service



Value For Money



Memorable Services



Positive Feedback





# WHATS IN IT FOR YOU?

- End to End Conference Coverage.
- Air-Ticketing.
- Visa Processing Assistance.
- Airport Transfers.
- Car Hires.
- Tours, Safaris & Excursions.
- Meet & Greet.
- Travel Insurance.





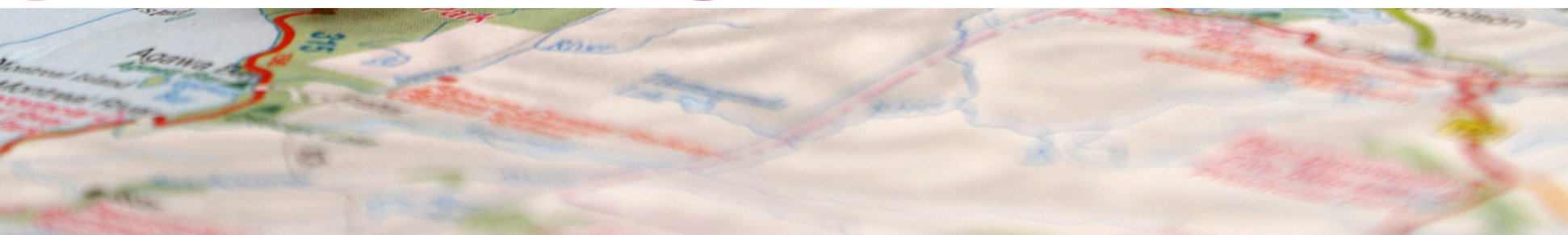
# WHY CHOOSE ITL FOR YOUR TRAVEL NEEDS?

With our service content, we provide the perfect level of personalized packages to meet the budget and needs of the traveler whilst ensuring the best 'Magical Kenya' experience.

- A one-stop shop for travel requirements- elevate efficiency and time saving
- A team of renowned experts providing great travel advisories and diverse package offerings.
- Value for Money
- Cost Saving
- Duty of care: Available for emergencies 24 Hours.



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# OVERVIEW.

In compatibility with PMIAC23 Theme of “The Africa We Want: Together We Can”, ITL can tailor make conferencing package and guarantee maximum customer satisfaction. Below is an overview of services we offer, feel free to reach out to our team in case of inquiries or clarifications on the services.

## **Air Ticketing**

- International and Domestic Flights.
- Group Fares for every group of 8 flying in the same routes, same date, same flight.
- Online Check Ins based on client approval.





# **Visa Processing Assistance.**

**Application for Kenyan Visa – Visa Charges Applicable to Visa Dossier.**

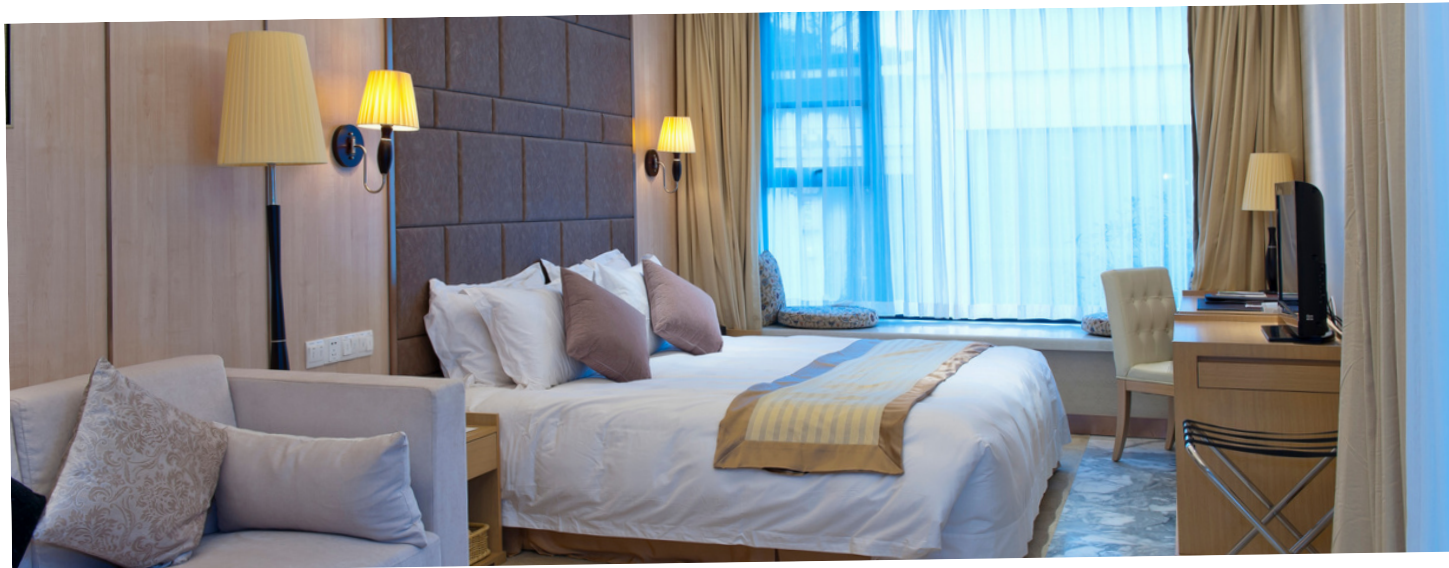
## **Airport Transfer**

- **Offices based within the premises of JKIA.**
- **Drop off/Pick up points fees applicable.**

## **Car Hires**

- **Ground Transportation.**

## **Tours, Safaris and Excursions**





# FARE RULES.

- Ticket Valid for 3 months on the previous mentioned rates and countries only.
- Ticket is non-endorsable once issued.
- Change of reservation penalty before departure is USD110 once ticketed plus any fare difference./Noshow charge USD100.
- Partly used ticket is non-refundable
- Ticket is REFUNDABLE once issued.





# Memberships and Accreditations.

We as incentive travel aim to be the preferred travel agency.

## Core Business

To be the preferred travel solution provider in business and leisure in East Africa.

## Mission Statement.

To provide outstanding customer intimacy.

**We are affiliated with the following organisations:**



# AGPO

Access To Government Procurement Opportunities





# ATTACHED:

- Flight Options.
- Some of our signature packages.
- Excursion Packages.
- Transfer Options.

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# BOOKING CODES.

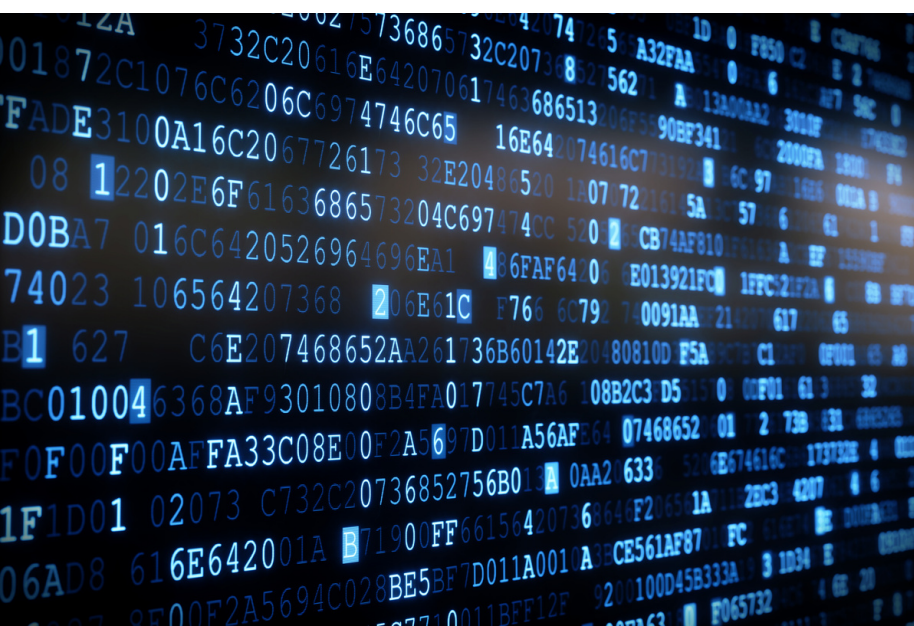
In case of booking with Incentive Travel Ltd we recommend using the below codes in the email subject to enjoy discounted rates for the PMIAC23 Attendees.

FLIGHT BOOKING CODE.

- ITF

TOURS/EXCURSIONS/TRANSFERS CODE.

- ITE







# THANK YOU



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